



Phase 3 Management Team Minutes

Wednesday, Nov 2, 2022

4:00 p.m.

Webex

Attendees: Jasbir Gill, chair, James Quinlan, Katrin Zipperlen, Michelle Simms, Rick Audas, Suzanne Drodge, Jerry McGrath, Jinelle Ramlackansingh, Debra Bergstrom, Katie Bonner, David Stokes, Alex Darmonkow

Guests: Adam Reid, Julia Trahey

Regrets: Alison Haynes

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Welcomed Dr. James Quinlan to the team and the Physician Competencies lead.	Jasbir Gill
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	Conflicts: Debra has a conflict as the Hematology UCL for the Hematology curriculum change. Motion to approve the agenda: Jerry McGrath Seconded: Rick Audas	Jasbir Gill
Review and approval of prior minutes – Review of action items from previous meeting	Motion to approve minutes: Debra Bergstrom Seconded: Rick Audas	Jasbir Gill
1. IPE Presentation	<ul style="list-style-type: none"> - Adam Reid and Julia Trahey presented changes to IPE. IPE is not included on learners' transcripts. - There are other schools involved. - There will be no changes to curriculum or number of hours. 	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

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	<ul style="list-style-type: none"> - They proposed that IPE change to a stand-alone course instead of included with Physician Competencies. - Logistics need to be worked out. 	
2. Assessment Working Group Assessment Reports	<ul style="list-style-type: none"> - Exam question review is going well. 	Suzanne Drodge/ Katrin Zipperlen
3. Curriculum Lead Major change	<ul style="list-style-type: none"> - Move CaRMS from Phase 4 Prep to earlier in the schedule under Physician Competencies. - Remove basic live support (BLS). It is a workplace requirement. Move it to Learner Well-Being and Success (LWS) to ensure BLS certification before residency. - The learners are ok with moving CaRMS <p>Motion to support moving CaRMS out of P4P and into Physician Competencies: Rick Audas Seconded: Alex Darmonkow All in favour</p> <p>Motion to support moving BLS to LWS: Debra Bergstrom Seconded: Rick Audas All in favour</p> <p>Motion to support the addition of two sexual health sessions and 1 clinical skills session: Rick Audas Seconded: Alex Darmonkow All in favour</p>	Alison Haynes



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	<ul style="list-style-type: none"> - Hematology: reduce Approach to Bleeding Disorders from 2 hours to one hour. The session went ahead today combining Approach to Bleeding Disorders and Congenital Bleeding Disorders but both weren't covered in 3 hours. COS will take another look before going to UGMS. <p>Motion to table for discussion at the next meeting: Rick Audas Seconded: Alex Darmonkow All in favour</p>	
4. PESC	<ul style="list-style-type: none"> - The learners had positive comments regarding the Cognitive Impairment and Mood Disorders theme. - They would like to have the Introduction to Psychiatry before the first Psychiatry clinical skills session. 	Heidi Coombs/ Jasbir Gill
5. Clinical Skills	<ul style="list-style-type: none"> - Older adults might not be aware of gender language. Be aware of when and who to address gender language. - Learners are happy to be back to in-person clinical skills. - Planetary Health sessions will be added to clinical skills - One biological female sexual health session will be added - One biological male sexual health session will be added. 	Debra Bergstrom

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6. ILS	- ILS went well. Everyone was participating.	Jerry McGrath
7. Research Curriculum Group	<ul style="list-style-type: none"> - Learners have submitted their plans. Michelle is reviewing. - Rod Russell has stepped down as the Research Lead. 	Michelle Simms
8. Community Health & Faculty Issues	- No issues except no attendance to some sessions.	Rick Audas
9. Physician Competencies	- HELM assignments are going to be different. Assignments will still be a group assignment but everyone in the group will be able to see the feedback instead of one person.	James Quinlan
10. Learner Issues	<ul style="list-style-type: none"> - Questioned the Webex link. Virtual access was never given for flu and is currently not being given for COVID. - It will be available only if there is another surge in COVID. - Delivery changes effect accreditation. 	Alex Darmonkow Katie Bonner
11. Accreditation Updates		Brian Kerr Taryn Hearn
12. Next meeting	<p>Next meeting Dec 7, 2022</p> <p>Motion to adjourn 5:19: Rick Audas</p> <p>Seconded: Debra Bergstrom</p>	